

Item Number	Description	Mandatory in iConnect?	Required by SPF (Y/N)?	Requirements qualification	Max characters	Comments
1	File Ref	Mandatory	Y		10	
2	National Insurance Number	Mandatory	Y		9	
3	Payroll Reference 1	Conditional	Y	DO NOT USE - Leave blank	12	
4	Payroll Reference 2	Conditional	Y	Must be unique per member. If the payroll ref you hold in your payroll system is not unique PR is more than	12	Maps to IDENT 2.
5	Payroll Reference 3	Conditional	N	(IF APPLICABLE)	12	
6	Address Line 1	Optional	Y		30	
7	Address Line 2	Optional	Y		30	
8	Address Line 3	Optional	Y		30	
9	Address Line 4	Optional	Y		30	
10	Address Line 5	Optional	Y		20	
11	Post Code	Optional	Y		10	
12	Email Address	Optional	N	DO NOT USE - Leave blank	72	
13	Telephone Number	Optional	N	DO NOT USE - Leave blank	14	
14	Mobile Number	Optional	N	DO NOT USE - Leave blank	14	
15	Works Place Name	Optional	Y	(IF AVAILABLE)	40	If school, provide school name
16	Works Address Line 1	Optional	Y	(IF AVAILABLE)	30	If school provide DFE number
17	Works Address Line 2	Optional	Y	(IF AVAILABLE)	30	
18	Works Address Line 3	Optional	Y	(IF AVAILABLE)	30	
19	Works Address Line 4	Optional	Y	(IF AVAILABLE)	30	
20	Works Address Line 5	Optional	Y	(IF AVAILABLE)	30	
21	Work Post Code	Optional	Y	(IF AVAILABLE)	10	
22	Works Email Address	Optional	N	DO NOT USE - Leave blank	72	
23	Date Of Leaving	Conditional	Y		10	
24	Payroll Period End Date	Mandatory	Y		10	
25	Additional Contributions 1	Optional	Y		10	
26	Additional Contributions 2	Optional	Y		10	
27	Suspension Start Date	Optional	Y		10	
28	Suspension End Date	Optional	Y		10	
29	Filler	N/A	N		1	
30	SMP Indicator	Optional	Y		1	
31	Surname	Mandatory	Y		25	
32	Forenames	Mandatory	Y		25	
33	Gender	Mandatory	Y		1	
34	Date Of Birth	Mandatory	Y		10	
35	Marital Status	Optional	Y	(IF AVAILABLE)	1	
36	Title	Optional	Y		4	
37	Filler	N/A			10	

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38	Taxable Earnings	Mandatory	Y		10	
39	Annual Pensionable Salary	Optional	Y		10	
40	Pensionsable Pay	Mandatory	Y		10	
41	Effective Date	Conditional	Y		10	
42	Date Joined Pension Scheme	Conditional	Y		10	
43	Job Title	Optional	Y		20	
44	Part Time Hours Effective Date	Conditional	Y		10	
45	Part Time Hours	Conditional	Y		5	
46	Part Time Indicator	Conditional	Y		1	
47	Whole Time Equivalent Hours	Conditional	Y		5	
48	Employees Main Section Contributions	Mandatory	Y		10	
49	Employers Contributions	Mandatory	Y		10	
50	Scheme Contribution Rate	Mandatory	Y		5	
51	Opt Out Date	Conditional	Y		10	
52	Opt In Date	Conditional	Y		10	
53	Main Section Cumulative Pensionable Pay	Mandatory	Y		10	
54	50/50 Section Cumulative Pensionable Pay	Mandatory	Y		10	
55	Full Time Equivalent Final Pay	Mandatory	Y		10	
56	Cumulative Employees Main Sction Contributions	Mandatory	Y		10	
57	Cumulative Employers Contributions	Mandatory	Y		10	
58	Reason For Leaving	Optional	Y		100	
59	Cumulative Employer Shared Cost Apcs	Optional	Y		10	
60	Cumulative Employee Apcs	Optional	Y		10	
61	Employees 50/50 Section Contributions	Mandatory	Y		10	
62	Cumulative Employees 50/50 Section Contributions	Mandatory	Y		10	
63	Pay Period Shared Cost Apcs	Optional	Y		10	
64	Pay Period Employee Apcs	Optional	Y		10	