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| **STANDARD LIFE ADDITIONAL VOLUNTARY CONTRIBUTIONS (AVC)****Election Form** |

*Please complete the details below and then show how you would like your AVCs to be invested by using the pages that follow. Sign and date the form, and return it to:*

**Pension Services, Staffordshire County Council,**

**2 Staffordshire Place, Tipping Street, Stafford ST16 2DH**

**Email:** **pensions.enquiries@staffordshire.gov.uk**

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| **PART A – YOUR DETAILS**(please complete in all cases) |
| **Surname:**  |  | **Title:** |  |
| **Forename(s):** |  |
| **Employer:**  |  |
| **Date of Birth:** |  | **National Insurance****Number:** |  |
| **Home Address:**  |  |
|  | **Post Code:** |  |
| **Email Address:** |   |
| **PART B – ELECTION TO PAY AVCS** |
| I wish to set up an AVC arrangement with Standard Life. * I wish to contribute*(tick and complete ONE of the following)*:

**[ ]** % of pay **[ ]** gross a month/week* I plan to retire at *(tick as appropriate)*:

 [ ]  age 60 [ ]  age 61 [ ]  age 62 [ ]  age 63 [ ]  age 64 [ ]  age 65 [ ]  age 66 [ ]  age 67 [ ]  age 68 [ ]  age 69 [ ]  age 70 |

**INVESTMENT ALLOCATION**

*Please tick box* ***A*** *or* ***B*** *below to indicate your choice of investment.*

|  |  |
| --- | --- |
|  | **A. Lifestyle Profile** |
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|  |  | **1. Sustainable Multi Asset Lump Sum (10 Year) SLP (C3AP)** |
|  | or |
|  |  | **2. Sustainable Multi Asset Lump Sum (10 Year strategic profile) SLP (6ESG)** |
| Lifestyle profiles are investment options that are specifically designed to make it easy for you to save for retirement. Once you’re in a lifestyle profile you don’t need to do anything, although it is recommended that you regularly review your investments to make sure they’re on track to meet your goals. **If you choose one of these options you must invest 100% in it.** The lifestyle profile targets encashment rather than an annuity purchase, for members who prefer to take their AVC as a lump sum at retirement. |
|  | **B. Personal Investment Choice** |
|  | This gives you the opportunity to choose your investment route. You can either put 100% of your investment in a single fund or allocate it, according to personal choice, between any of them: |
|  |
| *Standard Life Managed Pension Fund (FA)* | **%** | A managed fund of which a substantial part is normally invested in UK equities with the remainder held in overseas equities, fixed interest stocks and property. Objective is to maximise returns in a risk-controlled environment. |
|  |
| *Standard Life Money Market Pension Fund (GS)* | **%** | Invests in a range of money market instruments – including bank and building society deposits, certificates of deposit, floating rate notes, short-dated government bonds, and asset backed securities. Contains a proportion of longer-term and potentially more volatile investments. |
|  |
| *Standard Life Ethical Pension Fund (G7)* | **%** | Invests in UK equities and corporate bonds but not with companies which, for example, damage the environment or test cosmetics on animals. Companies making positive contributions to society with environmental initiatives are favoured. |
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| *Standard Life Deposit and Treasury Pension Fund (G4)* | **%** | Invests only in short term market instruments (no asset backed securities), e.g. in overnight deposits, fixed interest deposits and certificates of deposit with a maximum maturity of 3 months. Treasury bills (max 90 days) and gilts with a maturity of less than 90 days may be held if it is not possible to place deposits with a sufficiently diversified range of banks.  |
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|  | **100 %**  | The above must total 100% |
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| **PART C – CERTIFICATION** |
| I hereby request and authorise my employer, and Staffordshire County Council as Pension Fund administering authority, to arrange the deduction of Additional Voluntary Contributions in accordance with the instructions above. |
| **Your Signature:**  |  | **Date:** |  |